



## Commission on Volunteer Service

Executive Committee Meeting

April 23, 2026– 1-2:30pm

In-person meeting room: Lucas Building (321 E 12<sup>th</sup> St, Des Moines), Room 317

[Click here to join the meeting virtually](#)

Or Dial [+1 469-998-6046](tel:+14699986046), access code [731687401#](tel:+14699986046)

### AGENDA

[Link to meeting materials](#)

#### 1:00 Call to Order – Monica Chavez

- Reminder to log hours: [Volunteer Hour Log](#)

#### 1:02 Executive Director’s Report – Adam Lounsbury

- Budget/Personnel Update
- Program Updates
- Legislative / Federal / State Updates

#### 1:15 Chair’s Items

- Discussion item: Nominating committee

#### 1:45 Committee Updates

- Programs and Development Committee
- Volunteer Engagement and Infrastructure Committee

#### 2:00 Agenda Items for May and June Full Meetings

##### MAY 28 (encourage in-person attendance)

1:00-2:00pm Committee Meetings –Programs Committee mtg (start at 12:30-  
switch rooms for committees)

2:00-2:15pm Break

2:15pm Call to Order, Roll Call and Introductions

2:25pm Consent Agenda

- Approve Meeting Minutes: March Commission Meeting
- Approve Meeting Minutes: April 23 Executive Committee Meeting
- Accept Expenditure report
- Accept Executive Director and Programs report

2:30pm Chair’s Items

- **Action Item:** Approve 26-27 Chair, Vice Chair
- **Action Item:** Approve 26-27 Budget (?)
- Update: June 22 call scheduled, 12-1pm Central Time

**2:35pm**

**Committee Reports**

- Programs Committee
  - **Action Item:** *Cass County Day of Service Projects (25)*
  - **Action Item:** *Mentoring Certifications*
  - Discussion Item: AmeriCorps Formula
  - **Tentative Action Item:** *RSVP state grants (will provide update either way)*
  - **Action Item:** *Admin policies*
  - Updates: priorities within State Service Plan discussion
- Volunteer Engagement & Infrastructure Committee Update
  - **Action Item:** *Admin policies*
  - Discussion item: Give Back Iowa update
  - Updates: priorities within State Service Plan discussion
- Executive Committee Updates
  - **Action Item:** *Approve Admin Policies (updated admin policies will be motioned out of both committees)*

ADD: Thank you to exiting Commissioners (Monica, Odie, Jerry, Henny)

**3:30pm**

**Upcoming Dates and Reminders**

- Next Full Commission Meeting June 22 (virtual)
- Governor's Volunteer Award date TBD

**3:45pm**

**Adjourn**

**JUNE 22**

**2:15pm**

**Call to Order, Roll Call and Introductions**

**2:30pm**

**Chair's Items**

**2:35pm**

**Committee Reports**

- Programs Committee
  - **Action Item:** *AmeriCorps Formula Grants*
  - **Tentative Action Item:** *RSVP state grants*
- Volunteer Engagement & Infrastructure Committee Update
- Executive Committee Updates

**3:30pm**

**Upcoming Dates and Reminders**

- Next Full Commission Meeting/Calendar TBD
- Governor's Volunteer Award date TBD

**3:45pm      Adjourn**

**2:15    Chair's Items**

- Upcoming dates:
  - Full Commission Meeting May 28, 1-3:45pm
  - Full Commission Call June 22
  - Next Executive Meeting June 25, 1-2:30pm
- Discussion: Executive Director Performance Review

**2:30    Adjourn**