



Commission on Volunteer Service

Executive Committee Meeting
December 11, 2025 – 1-2:30pm
In-person meeting room: Lucas Building (321 E 12th St, Des Moines), Room 317
[Click here to join the meeting virtually](#)
Or Dial [+1 469-998-6046](#), access code [731687401#](#)

AGENDA

[Link to meeting materials](#)

1:00 Call to Order – Monica Chavez

- Reminder to log hours: [Volunteer Hour Log](#)

1:02 Executive Director's Report – Adam Lounsbury

- Budget/Personnel Update
- Program Updates
- Legislative / Federal / State Updates

1:15 Chair's Items

- ***Tentative Action Item:*** Approve Final State Service Plan

1:45 Committee Updates

- Programs and Development Committee
- Volunteer Engagement and Infrastructure Committee

2:00 Agenda Items for January 22nd Meeting

1:00-2:00pm Committee Meetings

2:00-2:15pm Break

2:15pm Call to Order, Roll Call and Introductions

2:25pm Consent Agenda

- Approve Meeting Minutes: November Commission Meeting
- Approve Meeting Minutes: December Executive Committee Meeting
- Accept Expenditure report
- Accept Executive Director and Programs report

2:30pm Chair's Items

2:35pm Committee Reports

- Programs Committee
 - ***Tentative Action Item:*** Mentoring Certifications
 - ***Tentative Action Item:*** Approve AmeriCorps Portfolio
- Volunteer Engagement & Infrastructure Committee Update
- Executive Committee Updates

2:50 Presentation: Suggestion- HHS Community Corps/ Youth Mental Health Corps

3:30pm Upcoming Dates and Reminders

- Next Full Commission Meeting March 26
- Volunteer Iowa Day at the Capitol February 24 (Calendar Invite, training webinar and materials coming in January)
- Volunteer Iowa Hall of Fame and Excellence in Mentoring Award nominations open November 14 - January 26
- Governor's Volunteer Award nominations open Feb 15-April 30

3:45pm Adjourn

2:15 Chair's Items

- Upcoming dates:
 - o Full Commission Meeting January 22, 1-3:45pm
 - o Volunteer Iowa Day at the Capitol February 24, 11am-1pm (training webinar TBD in January)
 - o Next Executive Meeting February 26, 1-2:30pm

2:30 Adjourn