



Commission on Volunteer Service

Committee and Full Commission Meeting
September 25, 2025
Lucas Building, 321 E 12th St, Des Moines 50319
Ground floor, conference rooms LG04, LG06

1:00 – 2:00 PM Committee Meetings

Volunteer Engagement and Infrastructure

Room LG04 (Ground floor, Bureau of Refugee office)

[Click here to join the meeting virtually](#)

Or Dial [+1 469-998-6046, access code 643783573#](#)

[Link to VEI meeting materials](#)

Programs and Development

Room LG06 (Ground floor, Bureau of Refugee office)

[Click here to join the Programs and Development Meeting Virtually](#)

Or dial [+1 469-998-6046, access code 240435716#](#)

[Link to Programs and Development meeting materials](#)

2:00 – 2:15 PM Break

2:15 – 3:45 PM Full Commission Meeting Agenda

Room LG04 (Ground floor, Bureau of Refugee office)

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[Link to meeting materials](#)

2:15 PM Call to Order – Monica Chavez

- Roll Call and Introductions
- Reminder to log hours: [Volunteer Hour Log](#)

2:25 PM Consent Agenda

- Approve Meeting Minutes: May Full Commission Meeting
- Approve Meeting Minutes: June, August Executive Committee Meetings
- Accept Expenditure report

- Accept Executive Director and Programs report

2:30 PM Chair's Items

- Welcome new commissioners/good news
- Chair appointments and committee updates
- **Action Item:** Budget Amendment

2:40 PM State Service Plan Session

3:25 PM Committee Reports

- Programs Committee
 - **Action Item:** Mentoring certifications Executive Committee Updates
- Volunteer Engagement & Infrastructure Committee Updates

3:35 PM Upcoming Dates and Reminders

- State Service Plan will be sent for final Commission review
- Next Full Commission Meeting November 13

3:45 PM Adjourn